JACKSON/HINDS LIBRARY SYSTEM MINUTES MAY 25, 2016 ADMINISTRATIVE BOARD MEETING REGULAR MEETING

Approved at the Board of Trustees Meeting June 22, 2016



Venue: Eudora Welty Library, 4:00 p.m.

Mr. Rickey Jones, Chairman, called the meeting to order at 4:29 p.m. <u>Present</u>: Mrs. Virginia Bailey, Mrs. Sue Berry, Ms. Ann Bittick, Mrs. Imelda Brown, Dr. Alferdteen Harrison, Mr. Rickey Jones, Dr. Earline Strickland, Mrs. Rosalyn Sylvester (4:40), Mrs. Maggie White. Absent: Mrs. Barbara Hadnott, Mrs. Ann Laster, Mr. Wayne McDaniels,

Minutes: Ms. Bittick made a motion, second by Mrs. Berry, to approve the Minutes of the April 27, 2016 Board of Trustees meeting, Wednesday, April 27, 2015. The motion passed unanimously.

Administration Mr. Justin Carter, Assistant Director for Finance, presented the Finance Report for April 2016, the Check Register April 1 – April 29, 2016, and the Gifts and Donations Report for April, 2016.

Ms. Bittick made a motion that the Financial Report, the Check Register and the Gifts and Donations Report be approved as presented, second by Dr. Harrison. The motion passed unanimously.

Mrs. Brenette Nichols, Assistant Director for Human Resources, presented the Human Resources Report April 2016.

Mrs. Berry made a motion that the Human Resources Reports be approved as presented, second by Mrs. White. The motion passed unanimously

Mrs. Miao Jin, Assistant Director for Technical Services, presented the Technical Services report for April 2016.

Committee Budget Committee: *Ms. Bittick, Chair of the Budget Committee, moved that the Board accept the proposed FY2016 Budget as presented. The motion passed on a unanimous vote.* Mrs. Furr noted that the Board would be advised immediately when the budget hearing dates were set by the City and County.

Executive Mrs. Furr deferred the majority of the Executive Director's report because of time Director's constraints. Report

Chairman's
ReportMr. Jones presented a verbal report.Old
BusinessItems were deferred to the next Board meeting due to time constraints.New
BusinessDr. Harrison moved that the FY2015 Accreditation Report be approved. Mrs.
Berry seconded and the motion passed unanimously.

Mrs. Brown moved that the Inventory Disposal List dated April 19, 2016 be approved. *Mrs.* Berry seconded and the motion passed unanimously.

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Executive
5:15 p.m. A motion was made by Ms. Bittick to go into Executive Session to hear a termination appeal. The motion was seconded by Mrs. Bailey and passed unanimously.
Matter
6:48 p.m. After returning to open session, Mr. Jones advised that the Board requested tabling this decision until more information is received from Human Resources and other staff members. The hearing will continue at a meeting on June 22, 2016.

Adjournment 6:50 p.m. – Mrs. Brown moved to adjourn, second by Mrs. White. The motion passed unanimously.